



Person Specification

JOB TITLE: Inclusion Support Assistant		
	Essential	Desirable
Qualifications / Attainments	<ul style="list-style-type: none"> • NVQ Level 2 for Teaching Assistant or equivalent qualification and/or a minimum of 2+ years relevant experience. • Minimum Grade C/Level 4 or above in GCSE Maths and English or equivalent 	<ul style="list-style-type: none"> • Training in relevant learning and behaviour strategies • Safeguarding Level 1 Trained
Skills and Experience	<ul style="list-style-type: none"> • Experience of working with children, young people or families • Experience of supporting families facing social, emotional or behavioral challenge. • Experience of working collaboratively with professionals or services • Strong communication and interpersonal skills • Ability to build trusting relationships with families • Problem-solving and mediation skills • Ability to manage workload and maintain clear records • Have experience of working with a diverse range of children • Basic understanding of child development and learning • Demonstrate an ability to use skills, expertise and experience to support pupil wellbeing • Working knowledge and understanding of implementing relevant learning programme and strategies • Ability to relate well to children and adults • Work constructively as part of a team • Can use ICT effectively to support 	<ul style="list-style-type: none"> • Knowledge of the National Curriculum • Full working knowledge of relevant policies/codes of practice/legislation • Understanding of statutory frameworks relating to teaching and learning • Supported a SEN pupil • Led interventions and implemented learning programmes/strategies • Ability to update assessments and Individual Education Plans • Understanding of factors affecting pupil attendance and behaviour • Awareness of services available to support children and families • Knowledge of Early Help processes and multi-agency working. • Experience delivering parenting programmes or family learning

	<p>learning</p> <ul style="list-style-type: none"> • Ability to work within the School's policies and guidelines • Ability to make decisions, in line with agreed procedure/policies • A commitment to safeguarding and promoting the welfare of children and young people 	
Personal Requirements	<ul style="list-style-type: none"> • Constantly improve own and team practice/knowledge through evaluation and professional development • Calm and positive approach • Sensitive to the needs of children and their parents/carers • Empathy and a non-judgemental approach • Ability to motivate and encourage families • Commitment to improving outcomes for children • Professional integrity and respect for confidentiality 	<ul style="list-style-type: none"> • Knowledge and understanding of the ethos within a Catholic School