

ST JOSEPH'S CATHOLIC PRIMARY SCHOOL

Green Lane, Rawmarsh
South Yorkshire
S62 6JY

Headteacher: Mrs C Williams

Tel: 01709 710270

www.rsjp.org.uk

school@rsjp.org.uk



INCLUSION SUPPORT ASSISTANT

JOB TITLE:	Inclusion Support Assistant
GRADE/ SALARY:	BAND F – SCP 12-17 FTE £29,542 - £32,046 PRO RATA: £ - £18,444 – £20,007
HOURS:	26 hours per week, 8.30 – 3.30 Tuesday-Friday
BASIS:	Permanent (subject to 6-month probation) Part-time, Term time only
START DATE	1 st September 2026

The Governors of St Joseph's Catholic Primary School are seeking to appoint an Inclusion Support Assistant to provide effective support in the day-to-day running of behaviour and SEND. This is an important role within the school, working closely with pupils, families and staff to ensure children are able to thrive academically, socially and emotionally.

St Joseph's prides itself with the high levels of pastoral care it offers to families with a strong reputation in the local community. We are committed to providing the highest quality educational experience for our children and believe early intervention, support and strong partnerships with parents and other partners are key to succeeding.

Key aspects of the role include:

- ❖ Supporting pupils and parents where behaviour difficulties arise
- ❖ Acting as a link between home and school through positive communication
- ❖ Identifying barriers to learning and helping families access external support services
- ❖ Plan and lead pupil interventions and strategies.
- ❖ Attend and lead meetings with parents or outside agencies as directed by the Inclusion team.

We are looking for someone who:

- ❖ Can demonstrate good literacy, numeracy and administrative skills, with accuracy and attention to detail
- ❖ Has strong communication skills and the ability to use their initiative
- ❖ Has experience working with children, young people or families
- ❖ Can work sensitively with families facing challenges
- ❖ Shows a commitment to supporting the Catholic ethos and mission of the school

The Diocese of Hallam working in partnership with Rotherham Local Authority

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We can offer:

- ❖ A dedicated and supportive Senior Leadership Team
- ❖ Friendly, motivated staff committed to raising standards for all pupils
- ❖ An active and supportive Governing Body with a clear vision for the future
- ❖ Enthusiastic, well-behaved children who enjoy learning

How to apply: The application form can be found on the school website. This should be completed and returned to the school email address school@rsjp.org.uk

Closing date: 12 noon on Monday 18th May 2026

Interviews: Thursday 21st May 2026

To arrange a visit or request further information, please contact Mrs C Williams via the school office on 01709 710270.

Applicants do not need to be Catholic but must be respectful of the Catholic faith and supportive of the school's ethos.

St Joseph's Catholic Primary School is committed to safeguarding and promoting the welfare of children. All appointments are subject to an enhanced DBS check.